



VARDHAMAN COLLEGE OF ENGINEERING
(AUTONOMOUS)

Affiliated to JNTUH, Approved by AICTE, Accredited by NAAC with A++ Grade, ISO 9001:2015 Certified
Kacharam, Shamshabad, Hyderabad - 501218, Telangana, India

INTERNAL QUALITY ASSURANCE CELL
MEETING NOTICE

Date: 03-06-2024

Dear Sir/Madam,

The 37B meeting of Internal Quality Assurance Cell (IQAC) is convened on 05th June 2024 at 10.30AM in the Board Room (Block – 1) of the College.

Agenda:

1. AQAR 2022-2023 Submission
2. Revision of Academic Performance Index Application
3. Feedback on Facilities Report
4. Student Satisfaction Survey (SSS)
5. External Academic and Administrative Audit, Environmental Audit, Examination Audit
6. Guru Dakshata (Faculty Induction Program)
7. Any Other Point with the Permission of Chair

Dr. E. R. Aruna
Dean IQAC

Dean IQAC
VARDHAMAN COLLEGE OF ENGINEERING
Shamshabad, Hyderabad-501218.



Dr. JVR Ravindra
Chairman of IQAC, PRINCIPAL

PRINCIPAL
VARDHAMAN COLLEGE OF ENGINEERING
Shamshabad, Hyderabad.



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INTERNAL QUALITY ASSURANCE CELL

37B IQAC Minutes of the Meeting & Action Taken Report

Date: 05-06-2024

Time: 10:30 AM

Agenda:

1. AQAR 2022-2023 Submission
2. Revision of Academic Performance Index Application
3. Feedback on Facilities Report
4. Student Satisfaction Survey (SSS)
5. External Academic and Administrative Audit, Environmental Audit, Examination Audit
6. Guru Dakshata (Faculty Induction Program)
7. Any Other Point with the Permission of Chair

Members Present:

S.No.	Name and Designation	Category
1.	Dr. JVR Ravindra, Principal, VCE	Chairman
2.	Sri. E. Prabhakar Reddy, Treasurer, VES	Management Member
3.	Sri. N. Hanuman Reddy, Administrative Officer, VCE	Senior Administrative Officer
4.	Dr. R. Nageswara Rao, Director, IQAC, O.U. and Professor-Finance & IT	Advisor, IQAC
5.	Mr. G. Naveen Kumar, Assistant Executive Engineer, Indian Engineering Services	Member Alumni
6.	Dr. P. Nageswara Rao, Dean(Student Mentoring)& Professor of ECE	Faculty Member
7.	Dr. S. Rajendar, Dean (Academics) & Professor of ECE, VCE	Faculty Member
8.	Dr. Md. Asif, Dean (Student Affairs) & Associate Professor of EEE, VCE	Faculty Member
9.	Dr. J. Krishna Chaitanya, Dean (R&D) & Associate Professor of ECE, VCE	Faculty Member
10.	Dr. K. Ramesh,	Faculty Member

S.No.	Name and Designation	Category
	Head & Associate Professor of CSE, VCE	
11.	Sri. Manish K Srivastava, Dean, Corporate Relations & Training and Placement	Faculty Member
12.	Dr. P. Srinivasulu, Librarian & Associate Professor of H&S	Faculty Member
13.	Miss. P. Sreeya, B.Tech, CE (19881A0144)	Student Member
14.	Mr. G. Chandrakanth, B.Tech, CSE (20881A05D8)	Student Member
15.	Dr. E. R. Aruna, Associate Professor of IT, VCE	IQAC Co-ordinator

Members Absent:

S.No.	Name and Designation	Category
16.	Mr. Sudheer Babu K, Deputy Manager-Talent Acquisition India(Hyundai Mobis)	Member Industry
17.	Ms. Madhavi Nimmagadda, Kanha Ashram	Member from Local body
18.	Dr. G Krishna Kumari, Head & Professor of H&S, VCE	Faculty Member

- At the outset Dr. JVR Ravindra, Principal & Chairman of IQAC welcomed the members to the meeting.
- Principal briefed about the Institute (Management, Vision, Mission, Quality Policy, institute awards and accolades, programs offered; infrastructure) and welcomed Coordinator IQAC to continue the remaining agenda items.
- Coordinator IQAC presented Action Taken Report on the decisions taken in the last meeting.
- The coordinator continued with the agenda points to be discussed in the meeting.

Item-1: AQAR 2022-2023 Submission

- The committee was informed that the AQAR (Annual Quality Assurance Report) for 2022-2023 was successfully submitted in May, in alignment with NAAC accreditation standards. The report focused on compiling annual quality assurance metrics to ensure continuous improvement in institutional performance and compliance with accreditation requirements.

Item-2: Revision of Academic Performance Index Application

- The Academic Performance Index (API) parameters have been revised, increasing the maximum score from 300 to 500 points. This revision aims to encourage greater faculty contributions, thereby enhancing the academic and research outputs of the institution.

Item-3: Feedback on Facilities Report

- The Feedback on Facilities from final year students has been collected as part of the regular process. The committee reviewed the feedback, and actions have been taken on issues that were rated below satisfactory levels to ensure continuous improvement in campus facilities.

Item 4: Student Satisfaction Survey (SSS)

- The Student Satisfaction Survey (SSS) was conducted with final-year students, and the results indicate that most parameters have met or exceeded expectations. For the few areas where satisfaction level was below the required mark, appropriate measures have been implemented to address these concerns. The survey is currently ongoing for 1st, 2nd, and 3rd-year students.

Item-5: External and Internal Academic and Administrative, Environmental and Examination Audit

- The internal audit for all departments has been completed with satisfactory results, and the external audits are scheduled for September, 2024. These audits will focus on key areas such as curriculum review, faculty qualifications, student performance, and academic processes. The necessary documentation and data are being prepared, and departments are being informed to ensure readiness for the audits.

Item-6: GURU DAKSHTA (Faculty Induction Programme)

- The Guru-Dakshta Faculty Induction Programme, originally scheduled for April, has been rescheduled for September, 2024. A comprehensive schedule of workshops, seminars, and interactive sessions is being developed to familiarize new faculty members with the institutional culture, policies, teaching methodologies, and their roles in fostering academic growth.



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INTERNAL QUALITY ASSURANCE CELL
MEETING NOTICE

Date: 11-03-2024

Dear Sir/Madam,

The 37A meeting of Internal Quality Assurance Cell (IQAC) is convened on 13th March 2024 at 10.30AM in the Board Room (Block – 1) of the College.

Agenda:

1. NIRF 2024
2. Revision of Department Score Card
3. External Academic and Administrative Audit, Environmental Audit, Examination Audit
4. Guru Dakshata (Faculty Induction Program)
5. Incentive Policy
6. IQAC Quality Initiatives Accomplished
7. Research Incentives
8. Faculty Benchmarks
9. Best Practices of 2023-2024
10. Government of India Schemes
11. Open House Programs
12. Any Other Point with the Permission of Chair

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INTERNAL QUALITY ASSURANCE CELL

37A IQAC Minutes of the Meeting & Action Taken Report

Date: 13-03-2024

Time: 10:30 AM

Agenda:

1. NIRF 2024
2. Revision of Department Score Card
3. External Academic and Administrative Audit, Environmental Audit, Examination Audit
4. Guru Dakshta (Faculty Induction Program)
5. Incentive Policy
6. IQAC Quality Initiatives Accomplished
7. Research Incentives
8. Faculty Benchmarks
9. Best Practices of 2023-2024
10. Government of India Schemes
11. Open House Programs
12. Any Other Point with the Permission of Chair

Members Present:

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1.	Dr. JVR Ravindra, Principal, VCE	Chairman
2.	Sri. E. Prabhakar Reddy, Treasurer, VES	Management Member
3.	Sri. N. Hanuman Reddy, Administrative Officer, VCE	Senior Administrative Officer
4.	Dr. R. Nageswara Rao, Director, IQAC, O.U. and Professor-Finance & IT	Advisor, IQAC
5.	Mr. G. Naveen Kumar, Assistant Executive Engineer, Indian Engineering Services	Member Alumni
6.	Dr. P. Nageswara Rao, Dean(Student Mentoring)& Professor of ECE	Faculty Member
7.	Dr. S. Rajendar, Dean (Academics) & Professor of ECE, VCE	Faculty Member

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15.	Mr. G. Chandrakanth, B.Tech, CSE (20881A05D8)	Student Member
16.	Dr. E. R. Aruna, Associate Professor of IT, VCE	IQAC Co-ordinator

Members Absent:

S.No.	Name and Designation	Category
17.	Mr. Sudheer Babu K, Deputy Manager-Talent Acquisition India(Hyundai Mobis)	Member Industry
18.	Dr. G Krishna Kumari, Head & Professor of H&S, VCE	Faculty Member

- At the outset Dr. JVR Ravindra, Principal & Chairman of IQAC welcomed the members to the meeting.
- Principal briefed about the Institute (Management, Vision, Mission, Quality Policy, institute awards and accolades, programs offered, infrastructure) and welcomed Coordinator IQAC to continue the remaining agenda items.
- Coordinator IQAC presented Action Taken Report on the decisions taken in the last meeting.
- The coordinator continued with the agenda points to be discussed in the meeting.

Item-1: NIRF 2024

- The submission process for the National Institutional Ranking Framework (NIRF) 2024 in categories of engineering, overall, management, research and innovation is being meticulously managed. All required evidence has been submitted, and ongoing efforts are being made to ensure full compliance with

NIRF criteria. Any additional clarifications or data requests from the NIRF authorities are being addressed promptly to maintain the integrity and accuracy of the institution's submission.

ITEM 2: Revision of Department Score Card (DSC)

- The parameters for the Department Score Cards (DSCs) are being revised to enhance inclusivity and quality. The committee emphasized the importance of integrating comprehensive evaluation parameters that align with modern educational standards and promote a balanced assessment of student performance, academic achievements, extracurricular involvement, and outreach initiatives.

Item-3: External Academic, Administrative, Environmental and Examination Audits

- The external academic, administrative, environmental, and examination audits for all departments (excluding Civil Engineering) will be held in June 2024.
- The necessary documentation and data for the audit, focusing on curriculum review, faculty qualifications, student performance, and academic processes, are being prepared, and the respective departments are being informed and prepared for the same.

Item-4: GURU-DAKSHTA (Faculty Induction Programme)

- The Guru Dakshta (Faculty Induction Programme) is being organized in April 2024.
- A detailed schedule of workshops, seminars, and interactive sessions for new faculty members is being developed to familiarize them with the institutional culture, policies, teaching methodologies, and their roles in fostering academic growth.

Item-5: Incentive Policy

- The incentive policies are being revised to incentivize faculty members based on the number of publications in Q1 and Q2 journals. This revision aims to encourage high-quality research outputs that align with international standards.

Item-6: IQAC Quality Initiatives Accomplished

- The Internal Quality Assurance Cell (IQAC) has successfully completed several initiatives, including the Student Satisfaction Survey (SSS), feedback collection, revision of incentive policies, and updates to the Department Score Cards (DSCs). These initiatives are designed to enhance the overall quality and performance of the institution.

Item-7: Faculty Benchmarks

- The benchmarks for Associate Professor and Professor levels are being revised, particularly with respect to publication requirements. These revisions align with the new research initiatives that are being implemented to increase and improve the quality and quantity of publications and aim to maintain high academic standards within the faculty. The committee is focusing on strategies to support faculty in achieving higher research outputs, particularly in reputable journals.

Item-8: Best Practices Of 2023-2024

- The best practices of the 2023-2024 academic year, including Gyan Ganga: Technology-Enhanced Learning Environments and Empowering Research Leadership Through Effective Practices and Strategic Collaboration, are being reviewed. The evaluation indicates positive performance, demonstrating the effectiveness of these initiatives in advancing institutional goals. These practices have contributed significantly to enhancing the learning environment and fostering research leadership within the institution.

Item-9: Government of India Schemes:

- The council is looking forward to implementing several Government of India schemes, such as DST's Science for Equity Empowerment and Development (SEED), AICTE-IDEA (Idea Development, Evaluation & Application) Lab, AICTE-Research Promotion Scheme (RPS), eKUMBH, ATAL Academy, and Vidyanjali-HE. These initiatives are expected to play a crucial role in enhancing both student and faculty performance, by providing additional support and resources for academic and research development.

Item-10: Open House Programmes

- The Council has planned to gather constructive feedback from second year students through Open House programs to improve academic and administrative processes, ensuring that student needs and concerns are addressed effectively.

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Dean IQAC

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INTERNAL QUALITY ASSURANCE CELL MEETING NOTICE

Date: 14-11-2023

Dear Sir/Madam,

The 37th meeting of Internal Quality Assurance Cell (IQAC) is convened on 16th November 2023 at 10.30AM in the Board Room (Block – 1) of the College.

Agenda:

1. To confirm the minutes of the previous meeting and action taken report on the decision of meeting held on 26-07-2023
2. External Academic and Administrative Audit
3. Student Feedback Collection, Analysis and Action Taken for Odd Semester
4. Incentive for Quality Research Publications
5. Implementation of GoI Schemes
6. NIRF 2024
7. Department Score Card (DSC)
8. Any Other Point with the Permission of Chair

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INTERNAL QUALITY ASSURANCE CELL

37th IQAC Minutes of the Meeting & Action Taken Report

Date: 16-11-2023

Time: 10:30 AM

Agenda:

1. To confirm the minutes of the previous meeting and action taken report on the decision of meeting held on 26-07-2023
2. External Academic and Administrative Audit
3. Student Feedback Collection, Analysis and Action Taken for Odd Semester
4. Incentive for Quality Research Publications
5. Implementation of Gol Schemes
6. NIRF 2024
7. Department Score Card (DSC)
8. Any Other Point with the Permission of Chair

Members Present:

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2.	Sri. E. Prabhakar Reddy, Treasurer, VES	Management Member
3.	Sri. N. Hanuman Reddy, Administrative Officer, VCE	Senior Administrative Officer
4.	Dr. R. Nageswara Rao, Director, IQAC, O.U. and Professor-Finance & IT	Advisor, IQAC
5.	Mr. G. Naveen Kumar, Assistant Executive Engineer, Indian Engineering Services	Member Alumni
6.	Dr. P. Nageswara Rao, Dean(Student Mentoring)& Professor of ECE	Faculty Member
7.	Dr. S. Rajendar, Dean (Academics) & Professor of ECE, VCE	Faculty Member
8.	Dr. Md. Asif, Dean (Student Affairs) & Associate Professor of EEE, VCE	Faculty Member
9.	Dr. J. Krishna Chaitanya, Dean (R&D) & Associate Professor of ECE, VCE	Faculty Member

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10.	Dr. K. Ramesh, Head & Associate Professor of CSE, VCE	Faculty Member
11.	Sri. Manish K Srivastava, Dean, Corporate Relations & Training and Placement	Faculty Member
12.	Ms. Madhavi Nimmagadda, Kanha Ashram	Member from Local body
13.	Dr. P. Srinivasulu, Librarian & Associate Professor of H&S	Faculty Member
14.	Miss. P. Sreeya, B.Tech, CE (19881A0144)	Student Member
15.	Dr. E. R. Aruna, Associate Professor of IT, VCE	IQAC Co-ordinator

Members Absent:

S.No.	Name and Designation	Category
16.	Mr. Sudheer Babu K, Deputy Manager-Talent Acquisition India(Hyundai Mobis)	Member Industry
17.	Dr. G Krishna Kumari, Head & Professor of H&S, VCE	Faculty Member
18.	Mr. G. Chandrakanth, B.Tech, CSE (20881A05D8)	Student Member

- At the outset Dr. JVR Ravindra, Principal & Chairman of IQAC welcomed the members to the meeting.
- Principal briefed about the Institute (Management, Vision, Mission, Quality Policy, institute awards and accolades, programs offered, infrastructure) and welcomed Coordinator IQAC to continue the remaining agenda items.
- Coordinator IQAC presented Action Taken Report on the decisions taken in the last meeting.
- The coordinator continued with the agenda points to be discussed in the meeting.

Item-1: External Academic and Administrative Audit

- It is informed that External Academic Audit was already conducted for the Civil Department on 10-11-2023. The External Committee noted their observations and recommendations. The Civil department has been instructed to comply and follow up with the recommendations.
- The coordinator further informed the committee about an external academic audit to be conducted in order to evaluate the academic processes, teaching methodologies, and overall departmental performance of the other programs.

- The audit will involve reviewing the curriculum, faculty qualifications, student performance, and other academic parameters to ensure compliance with standards and identify areas for improvement.

Item-2: Student Feedback Collection, Analysis and Action Taken for Odd Semester

- In the month of November, feedback will be collected for the odd semester of all years, including PG programs, with a minimum benchmark of 80% feedback.

Item-3: Incentive for Quality Research Publications

- For the Academic Year 2023-2024, until 31st October, IQAC has recommended incentives for quality publications as per the policy. The allocated funds have been released.

Item-4: Implementation of GoI Schemes

- The IQAC has endorsed and requested to initiate the implementation of various GOI programs, including Vidyanjali-HE, PARAKH, and eKumbh portal, Internship Portal, Kapila etc.in relevant areas. Some of these initiatives are currently in place, while others are slated for implementation soon.

Item-5: NIRF 2024


- Preparation and submission requirements for the NIRF-2024 rankings were discussed. Informed about the Data preparation and compilation status to the committee members.

Item-6: Department Score Card (DSC)

- The department score card revised with quality benchmarks for the Academic Year and sent it to the respective departments for verification of the revisions. The scorecard will undergo a review process as well.

Item-7: Best Practices for 2023-2024

- The context and practice of the identified best practices for the AY: 2023-24
- Gyan Ganga: Technology-Enhanced Learning Environment
- Empowering Research Leadership through Effective Practices and Strategic Collaboration was discussed and reviewed the problems and resources required for the implementation.


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INTERNAL QUALITY ASSURANCE CELL
MEETING NOTICE

Date: 24-07-2023

Dear Sir/Madam,

The 36th meeting of Internal Quality Assurance Cell (IQAC) is convened on 26th July 2023 at 10.30AM in the Board Room (Block - 1) of the College.

Agenda:

1. AQAR 2022-2023 Submission
2. PG-NBA Accreditation
3. NIRF-2024
4. Revision of Department Score Card
5. Revision of Academic Performance Index Application
6. Research Incentives
7. External Academic Audit
8. Guru-Dakshata (Faculty Induction Program)
9. API 2022-23
10. Academic Audit for Odd Semester for UG/PG programs
11. Any Other Point with the Permission of Chair



Ravindra

Dr. JVR Ravindra
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INTERNAL QUALITY ASSURANCE CELL

36th IQAC Minutes of the Meeting & Action Taken Report

Date: 26-07-2023

Time: 10:30 AM

Agenda:

1. AQAR 2022-2023 Submission
2. PG-NBA Accreditation
3. NIRF-2024
4. Revision of Department Score Card
5. Revision of Academic Performance Index Application
6. Research Incentives
7. External Academic Audit
8. Guru-Dakshata (Faculty Induction Program)
9. API 2022-23
10. Academic Audit for Odd Semester for UG/PG programs
11. Any Other Point with the Permission of Chair

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- At the outset Dr. JVR Ravindra, Principal & Chairman of IQAC welcomed the members to the meeting.
- Principal briefed about the Institute (Management, Vision, Mission, Quality Policy, institute awards and accolades, programs offered, infrastructure) and welcomed Dean (IQAC) to continue the remaining agenda items.
- Dean IQAC presented the IQAC Quality Initiatives & Review of Activities since its last meeting.
- **AQAR 2022-2023 Submission**
 - Metrics have been assigned to respective in charges and the orientation for the qualitative and quantitative metrics has been completed.
- **PG-NBA Accreditation**
 - The visit schedule has been fixed for 25-27th August 2023.
 - All the files and related documentations work is in progress and is stipulated to be completed before the scheduled visit.
- **NIRF-2024**
 - All the parameters in charges have been directed to do a meticulous analysis of data related to 2024 rankings.
- **Revision of Department Score Card**
 - Keeping in mind the changing times and competitive research field we have undertaken revision of quality benchmark of the parameters associated with scoring / awarding departments.
- **Revision of Academic Performance Index Application**
 - Lacunae related to accommodation of special contribution of faculty members in the existing API form has been considered and therefore qualitative revision has been proposed for the upcoming API form.

▪ **Research Incentives**

- Taking into consideration the effort of our faculty members in the field of research, we have revised the incentive policy in line with the New Incentive Policy to encourage more quality research in the institute.

▪ **External Academic Audit**

- Continuing our legacy of maintaining impartiality and transparency we have proposed external academic audit by the end of December 2023

▪ **Guru-Dakshta (Faculty Induction Program)**

- UGC sponsored / directed faculty induction program for the new faculty members has been successfully completed which was scheduled between 18-20th May 2023

▪ **API 2022-23**

- Continuing the annual practice of duly filing up Academic Performance Index for Faculty members has begun and is under process with more than 150 faculty members having filled up till date.
- We shall complete the entire process by July end maintaining the stipulated timeline.

▪ **Academic Audit for Odd Semester for UG/PG programs**

- All the In-charges have been briefed with their roles and responsibilities and the audit is scheduled 07-08-2023 to 12-08-2023.



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